



SOME ONE IS WAITING FOR YOU BACK AT HOME
SAFETY - ACCIDENT REPORTING GUIDELINES

<p align="center">PROCEED TO THE LOCATION OF ACCIDENT</p>	<p align="center">CALL AMBULANCE / FIRE BRIGADE</p>	<p align="center">INFORM RELEVANT PEOPLE</p>
<p>Immediately proceed to the location of an accident as soon as you receive the information / call. Assess the situation. Find out the type of emergency. Check out if anyone is injured. If minor injury provide first aid.</p>	<p>Call the concerned emergency services if accident is serious. Police - 100 Ambulance - 102 Fire brigade - 101</p>	<p>Inform to relevant Engineers /Managers immediately. Inform to Safety manager /officer / supervisor.</p>
<p align="center">CORDON OFF THE AREA</p>	<p align="center">COLLECT EVIDENCE & INVESTIGATE</p>	<p align="center">REPORT TO EHS</p>
<p>Cordon off the accident area by using PVC tape & cones. Do not allow unauthorized access. Ensure that the scene of the accident is not disturbed until full investigation has been completed.</p>	<p>Collect evidence before it is moved or altered. Take necessary photographs. Speak to eyewitnesses and collect facts. Report facts to ensure rumors & false information are not spread.</p>	<p>Report the accident in accident analysis form. Do not hide any accident/ Incident/information.</p>

SAFETY FIRST
 For any feedback Mail at : seedkallar@gmail.com
www.seedforsafety.in